



# MOHICAN CHAPTER ADIRONDACK MOUNTAIN CLUB BY-LAWS

## ARTICLE I NAME

This organization shall be known as the Mohican Chapter ("Chapter") of the Adirondack Mountain Club, Inc. Club ("Club").

## ARTICLE II PURPOSE

The purpose of the Chapter is to support the work and goals of the Club.

## ARTICLE III MEMBERSHIP

Any member of the Club who registers with the Club as a Mohican Chapter member shall be a Chapter member. Dues shall be established by the Club. In addition to dues established by the Club, affiliate members shall pay to the Chapter an annual sum to be established by the Chapter for its sole use.

## ARTICLE IV ADMINISTRATION

The Chapter shall be administered by an Executive Committee consisting of its Officers, Directors, Delegates, immediate past Chair and Chairs of the Standing Committees. The Executive Committee shall be responsible for administrative policy, contractual obligations, and other matters.

## ARTICLE V ELECTED OFFICES

### A. Officers

The Chapter shall elect its Chair, Vice-Chair, Secretary and Treasurer. Two persons may share the office of Chair and of Vice-Chair. The term of office is two years.

### B. Directors

The Chapter shall elect one or more Directors to the Club's governing board. The number and length of service of the Directors shall be determined by the Club. If a Director cannot attend a meeting of the Club's Board of Directors, the Chair shall appoint a substitute for that meeting.

C. Removal from elected office shall follow the procedure specified for by-law amendment

## ARTICLE VI APPOINTED OFFICES

### A. Committees

The Executive Committee shall establish standing and special committees as required for the operation of the Chapter.

After consultation with the Executive Committee, the Chair shall appoint committee chairs and members, who shall serve at the discretion of the Executive Committee.

#### B. Delegates

After consultation with the Executive Committee, the Chair shall appoint delegates to the New York-New Jersey Trail Conference or to other organizations with goals similar to those of the Club.

### **ARTICLE VII DUTIES OF THE OFFICERS**

#### A. Chair

The Chair shall preside at Chapter and Executive Committee meetings, make appointments as specified herein, and perform all administrative duties needed between meetings of the Executive Committee.

#### B. Vice-Chair

In the absence of the Chair the Vice-Chair shall perform the duties of the Chair and oversee administrative matters as assigned by the Chair.

#### C. Secretary

The Secretary shall keep the minutes of the Chapter and Executive Committee meetings and perform other duties normally associated with the office as assigned by the Chair.

#### D. Treasurer

The Treasurer shall pay authorized expenditures, keep financial records, provide a financial report at each executive committee meeting, file an annual report with the Club, and perform other duties normally associated with the office as assigned by the Chair.

### **ARTICLE VIII ELECTION OF OFFICERS AND DIRECTORS**

- A. The election of officers and directors shall take place at the April chapter meeting. After consultation with the Executive Committee, and no less than two months prior to the election, the Chair shall appoint a three-member nominating committee.
- B. Nominees for elected office must be Chapter voting members. Nominees selected by the committee shall be announced at the March meeting. Additional nominations may be submitted to the committee by three voting members in writing no less than two weeks prior to the election.
- C. Vacancies in elected offices shall be filled by the appointment of the Chair until a special election is held. Special election shall follow the above-described procedures to the extent practicable.

## **ARTICLE IX MEETINGS AND VOTING**

- A. Regular Chapter meetings shall be held on the first Wednesday of the month, unless otherwise noted in the Chapter newsletter. Affiliate members are non-voting members.
- B. Executive Committee meetings shall be held no less frequently than semiannually. Executive Committee members are expected to attend all Chapter and Executive Committee meetings. The vote of persons holding more than one office shall be counted once. Any member may attend an Executive Committee meeting in a non-voting capacity.
- C. Roberts Rules of Order shall govern except as provided herein. A quorum at meetings shall be the number of voting members attending and a majority of the same will control, except as specified elsewhere herein.

## **ARTICLE X AMENDMENTS**

Any amendments to these by-laws must be approved by an affirmative vote of the two-thirds of the Executive Committee members present at a meeting after members are provided two weeks advance notice. Approved amendments shall be published in the next newsletter and voted on at a Chapter meeting specified therein.